

Society of Plastics Engineers Detroit Section Board Meeting Minutes

March 11, 2024 Meeting

Meeting Location

ZOOM/ phone

Board Member Attendance- Dawn Cooper, Neil Fuenmayor, Mary Gilliam, Mahmoodul Haq – Laura held proxy, Bernd Henkelmann, Sandra McClelland – Tom Miller held proxy, Tom Miller, Dave Okonski, Bob Petrach, Rob Philp, Tom Pickett, Martin Popella – Bob held proxy, Laura Shereda, Keith Siopes, Sassan Tarahomi, Richard Umemoto, Fang Wang.

17/22 voting (included proxies)

Emeritus Board Member Present – Norm Kakarala (non voting)

Not present – Todd Hogan, Adrian Merrington, Armando Sardanopoli, Chris Surbrook, and Eve Vitale,. *Emeritus (non voting) not present– Tom Powers*

Guests - none

Meeting Call to order

Meeting was called to order at 5:30 pm by President Rob Philp.

Roll Call Rob Philp

Rob asked Bob to call the roll. At the time of roll call 17/22 were in attendance (included proxies).

Approval of the Minutes

Rob Philp

Minutes of 2024-01-08 Board Meeting were pending approval.

Rob referenced copy Bob sent out for review on 2024-03-04.

Sassan moved minutes be approved, Keith seconded and motion was approved by voice vote.

President's Message Rob Philp

- Rob noted that newsletter was not out yet and it was because of his report not being submitted to Eve. Rob briefly explained his recent health problems as well as the need to confer with Martin on some programming issues before submitting to Eve. Rob expects to send to Eve tomorrow.
- Action Item from last meeting: Rob will call a Bylaws Committee meeting as soon as practical given other priorities. Rob noted that he had not been able to do that yet.

Treasurer's Report Dave Okonski

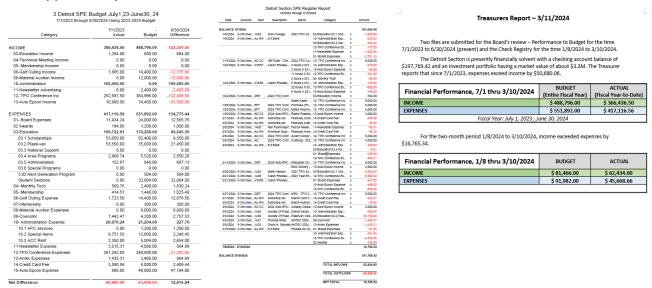
Besides presenting his formal report, Dave reviewed checking and investment balances, performance to budget, and check register.

Dave explained the discrepancy that was highlighted during the January meeting. The roughly + \$4300 discrepancy in checking has been resolved. There were several student scholarship checks that had not been cashed (over a year old) as well as one double entry of a payment. Going

forward, the method of payment to students and confirmation of check receipt or alternative payment will be examined.

During budget review it was noted that for the last few years we have budgeted at a deficit and covering that deficit with investment income. Sassan noted we need to budget to break even. There were also discrepancies between Neil's spreadsheet of TPO Expense/Income versus Dave's accounting. Dave and Neil will compare numbers off line.

Dave's slides are below. **Bob moved Treasurer's report be approved, Sassan seconded and motion was approved by voice vote.**



Education Sandra McClelland

Tom Miller reported Essays were in, 54 North Section Entries, 40 South Section High School Entries, 15 South Section Middle School Entries, but entries only spread out over 3 schools in North and 4 schools in South with 34 of the 55 South essays from EcoTek affiliated schools.

Rob asked Tom Miller about follow up from PlastiVan® visits, with PlastiVan® visits sponsored by SPE Detroit at 31 schools so far we should expect more essay participation from those schools. Are PlastiVan® instructors promoting the essay contest?

Tom said PlastiVan® instructors were given the information and he was as disappointing as Rob. Tom also pointed out that we were not getting timely notification so that we could get board members to schools during PlastiVan® visits.

Action Items:

Tom to review scheduling with Eve and or Mark Richardson to get more notice of PlastiVan® schedule.

There are 3 visits remaining this year where BoD members can attend, Taylor West Middle School, Taylor on 3/18 and 3/19, -31. Hoover Middle School, Taylor on 3/21 and 3/22 and Millington Middle School, Millington on May 14. If interested contact Tom or Mark Richardson or Eve Vitale directly.

Sassan noted that at ANTEC Detroit was honored and is by far largest contributor. Two pertinent slides from SPE Foundation presentation https://www.4spe.org/files/bb/SPE_Foundation_-_ANTEC_20241.pdf







VISIONARY LEVEL



Back to Essay Contest - Tom and Todd only had 8 volunteers for judging to date **NEED MORE**. Keith and Mary volunteered at this time. Mary suggested looking at adding some type of lab presentation component to essay contest. Neil suggested something like poser contest at TPO. Sassan asked if we could collect all the essays and put into book form, perhaps electronically. **Sassan moved that we build a cloud database to retain all essays, Bernd seconded. Motion passed.**

Neil asked if the budget would allow for 3 sets of prizes since the South was now split into groups HS and Middle school. Tom said they had enough to cover.

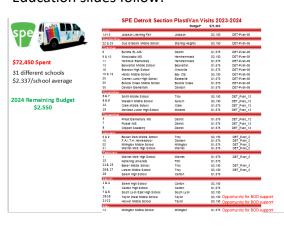
Neil asked for deadline for judging to be completed. Tom said deadline for judging was end of the month.

Scholarship applications are open and deadline for submission is August 16,2024.



- Budget
- PlastiVan
- Essay Contest North & South Entries
- More judges needed!
- Scholarship
 - 2024-2025 Application Deadline

Education slides follow:







Essay Contest

North Section Entries - 54
9 - Freeland High School
44 - Clare Middle School
1 - Jefferson Middle School

South Section High School Entries - 40

21 - Warren Mott High School

12 – American International Academy (EcoTel 7 – East English Village Prep (EcoTek)

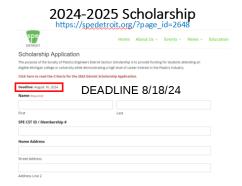
South Section Middle School Entries - 15

14 – American International Academy (EcoTek) 1 – University Middle & High School Academy (EcoTek)

Current Judge Volunteers:

Todd Hogan Tom Miller Tom Short (North Section Teacher) Martin Popella Amanda Nummy Bernd Henkelman Laura Shereda

Kathy Minnich
*More judges needed!



Communications

Rob reported that change to new website was imminent.

Neil mentioned that it was very good to see the News Brief and that it was very well done. However sponsors were not mentioned, he asked Fang if inclusion in the News Brief was part of the agreement with sponsors.

Action Item – Fang to send latest sponsorship agreement to Neil for review.

Neil also asked how much the News Brief cost us. Keith said there was no charge, Eve walked him through the request process. Fang noted that Kathy Schacht does Leadership notifications monthly and will help with HQ requests.

Neil asked Keith to get the News Brief onto the website. Keith and Fang will follow up.

Rob asked for more updates as he had not received any from committees. Mary commented that she thought we needed to look at committee structure and responsibilities. With 17 committees listed and only 22 board members (Rob noted he thought it was 16, but not number isn't really important) that we were spread too thin and she thought we could combine and eliminated some. Neil noted that is why Next Gen was moved into Membership.

Rob said there would be space on the website to show committees, their activities and responsibilities as well as post minutes (some kind of record) of their meetings and activities. He reminded us that he had stated that as one of his objectives at the planning meeting. Rob did say that he had been remiss in not calling a bylaws meeting and that the committee structure would be a part of those changes.

There was considerable discussion (free for all) concerning needed changes.

Rob will call a meeting. He also has been getting information from Bruce Mulholland to help in that effort.

Golf Outing Dawn Cooper

The golf outing is not targeted to be a money maker, just break even. Dawn asked if we still wanted to do it. (after the earlier budget discussions). Sassan noted that Detroit's Golf Outing had more golfers last year than Automotive Division. **Consensus is that we should still do the Golf Outing.** Dawn is waiting for quotes from Bay Pointe, West Bloomfield (where we have been), Pine Trace, Rochester Hills, and Cherry Creek, Shelby Township. Date either June 11 or June 18. Typically the Tuesday after the planning meeting. Planning meeting has not been set yet for 2024. Neil stressed we need to pick a date ASAP, Sassan asked who was working with Dawn on the Committee., Last year, Tom Miller, Lyle Beadle, and Karen worked on it. Lyle is no longer involved. Sassan volunteered to help.

Neil stressed locking in the date so promotions could start. Sassan supported that with reiterating that all events should be given at least 6 weeks for promotion / publicity.

Action Items: 1) select firm date and begin promoting (at least publishing date) 2) assemble team and set responsibilities.

Old / New Business Rob Philp

Rob stated with no change of officers this year, he had not yet scheduled MSU for the planning meeting. Sassan noted we really needed one to review the accomplishments of the first year of Rob's presidency and discuss plans for next year in a face to face meeting.

Neil noted it was a good time to discuss budget issues.

Bob thought it also was a good place to present awards, especially is we were not having kick off meeting in September.

Rob will pick a date.

TPO Conference Neil Fuenmayor

Neil presented his slides below. He noted that with the 1 year contract with hotel that he expects the costs to be about 30% higher \sim \$300,000. Sassan is trying to tie in presentations to sponsorships, he is targeting \$400,000 in sponsorships. Neil and Sassan to discuss.







Programs

Rob reviewed slides he received from Martin who is currently traveling on business in Germany. WE need suggestions for speakers at TDMs as well as other event suggestions. Martin is working with Dave to set up event at IACMI, tentative May 6.

Gran Prix event is expensive. Neil said we should investigate partnering with Automotive Division. He also noted we have to make decision on Gran Prix and Dream Cruise ASAP. Sassan will bring up a Automotive BoD meeting.

This year probably no Red Wings event, Definitely have time to follow through on a Tigers event. People should definitely check out Central Indiana Section's Indy 500 Pre-race Friday May 18 event. Great event, family friendly.



Update: TDM

Technical Dinner Meetings

- Continue search for Speakers and Hosts second planned event for June 2024
- No interest from Freudenberg, Plymouth
 No success with ONE Battery, Novi
 Contacted several Tier-1/Tier-2 businesses

Next TDM @ IACMI in Detroit - Date t.b.d. - Suggestion May 6th

Update: Automotive Events

Detroit City Grand Prix Woodward Dreamcruise

Update: Socializing Events

SPE Detroit Section Craft Beer Tour 2023/2024



ONE DROP

- If decided to do a follow-up event after Oxford
- Location Brighton/Ann Arbor area - Potential location Becker Brewery Brighton
- Potential liming first half June 2024

will be finished this week

Report for newsletter promised to Eve a while ago





Since Hospitality options were way outside of budget (\$1,500 per person)

Checked other options: Parking garage taligating tickets is \$500 for 4 tickets, multiple tickets cant be combined / Non-for-profit specials. Maybe we just do single admissions and go there as a group involving families at approx. \$8 per person.

DCGP24 - May 31st - June 2nd

Since Hospitality options were way outside of budget (\$1,500 per person)

Checked other options: Parking garage tailgating tickets is \$500 for 4 tickets, multiple tickets cant be combined / Non-for-profit specials. Maybe we just do single admissions and go there as a group involving families at approx. \$80 per person.

Sports/Family events under evaluation and in planning: Detroit Tigers / Lions / Red Wings – Sport Event/ Octoberfest

Detroit Tigers Season starts March 28th 2024

Friday 4/5: Home opener Comerica Park vs. Oakland – Tickets starting \$60/each
Detroit Lions – NFL season almost at the end - Ticket pricing seems to be an ongoing issue
Detroit Red Wings Season ongoing until April 2024 – appears the most reasonable option
Detroit Tigers Season starts March 28th 2024

Friday 4/5: Home opener Comerica Park vs. Oakland – Tickets starting \$60/each Other tickets available.

In contact with Tigers in regards to group admission and potential specials.

Other thoughts /activities:

Other thoughts /activities:

Wednesday, Wednesda

Still the same story as presented, still like the idea, so far time prohibited to push this any further... "Introduced power processing to the SME of t

on't miss a chance to win! Attendees at this event will have an option to submit usiness card into a card box to be entered into a drawing for a Chicago themed go saket. No registration required. Must be present to will contact membership@ams.org with any questions. Hope to see you there! Indy 500 – Fast Friday / Event together with Central Indiana Section / May 18th 2024 Executive Summary TDM

- New Event Series: Detroit Section Craftbeer Tour / Follow-up event?
 New TDM at IACMI planned for May (potential date May 6th)
- New Automotive Event DCGP / Woodward Dreamcruise / Indy 500 ™with Central Indiana Section
- * Octoberfest 2024 (eventually in combination with Brewery Event)
- Section Family Sports Event planned (Tigers)
- Cookie Corner Event still not yet defined

Action Item: Need to set an overall calendar to improve planning and promotions.

AutoEPCON

Neil asked about having SPE Detroit promotional material / booth at AutoEPCON May 14, 2024. Dave said of course we were doing that. It could be manned or unmanned. Maybe Eve or Membership Committee can staff. Neil said it would be there at least unmanned. Dave said

planning for AutoEPCON is going well, Committee is meeting this Thursday.

Along those lines, Neil asked Sassan if we were still welcome to set up the booth at the EAV Conference (PLASTICS IN ELECTRIC AND AUTONOMOUS VEHICLES, April 8-10) Sassan said of course. Neil will set up a plan with Sassan.

Awards

Norm suggested we do something to recognize Dave's HSM award. Rob said June meeting probably would be a good time for that.

Inter society Bob Petrach ESD

We plan to present our SPE Detroit awards in front of ESD Gold Awards crowd. This is primarily a photo op for us (and other affiliate societies which will present their awards). The only speaker will be Gold Awards Honoree: James Boileau, PhD, FASM, Nominated by:ASM International Detroit Chapter



ANTEC Reports

Other than SPE Foundation slides shown earlier, there was no ANTEC report given by Sassan or Tom. Bob noted that ANTEC just ended, ANTEC attendees didn't have much time to do reports yet. Tom said new Councilor training was good. Tom will prepare a Councilor meeting report.

Sassan moved to adjourn, Neil seconded. Meeting closed at 7:49.

Next BOD Meeting: May 13, 2024 ACC Office / Zoom

Minutes respectfully submitted by Bob Petrach, Secretary SPE Detroit.

Agenda for this meeting follows.



SPE Detroit Section - BOD Meeting

Proposed Agenda for March 11, 2024

ACC/SPE Office - Troy, MI & Virtual

Next BOD Meeting: May 13, 2024 ACC Office

Topic: SPE Detroit Section Board Meeting

Time: March 11, 2024 05:30 PM Eastern Time (US and Canada)

Join Zoom Meeting https://zoom.us/i/95407170308?pwd=bXFYYINvbDdlckk5N0ZSZZ5oMW9qUT09

Meeting ID: 954 0717 0308 | Passcode: 050198 | One tap mobile | 1 646 931 3860,,95407170308#,,,,*050198# US

5:00 PM		
5:30 PM Meeting Start	President	Rob Philp
	Meeting Call to Order	Rob Philp
	Roll Call, Welcome, and Introductions	Rob Philip
5:45 PM	Approval of Minutes (September 11. 2023)	Bob Petrach
6:00 PM	President's Message	Rob Philp
6:10 PM	Treasurer's Report	Dave Okonski
6:20 PM	Education/ Scholarship Committee	Sandra McClelland / Tom Miller
6:35 PM	SPE Foundation / PlastiVan / PlastiVideo	Eve Vîtale
6:50 PM	President-Elect	Fang Wang
7:10 PM	Second Vice-President	Dr. Mary Gilliam
7:20 PM	Newsletter	Eve Vîtale
7:25 PM	Old/New Business	All
7:30 PM	Meeting Adjourned	Rob Philip