



Society of Plastics Engineers Detroit Section Board Meeting Minutes

September 11, 2023 Meeting

Meeting Location

ZOOM/ phone and ACC

Board Member Attendance- Lyle Beadle, Neil Fuenmayor, Mary Gilliam, Mahmoodul Haq, Bernd Henkelmann, Todd Hogan, Sandra McClelland, Adrian Merrington, Tom Miller, Dave Okonski, Bob Petrach, Rob Philp, Tom Pickett, Martin Popella, Armando Sardanopoli, Laura Shereda, Sassan Tarahomi, Richard Umemoto, Fang Wang, Eve Vitale – Bob held proxy.

Note – Neil announced to board through email that Bill Windscheif resigned on 2023-06-29 and on 2023-06-30 notified the board of the appointment of Bernd Henkelmann to fill that board position.

Emeritus Board Member Present – Norm Kakarala, Tom Powers.

Not present – Dawn Cooper, Keith Siopes, Chris Surbrook.

Guests – Dillon Frost

Meeting Call to order

Meeting was called to order at 5:35 pm by President Rob Philp.

Roll Call

Rob Philp

Rob had Bob call the roll. Record is above are above (Mary Gilliam joined later ~ 6:55) 19 of 23 at start of meeting exceeding the minimum (13) for a quorum.

Approval of the Minutes

Rob Philp

Minutes of 2023-06-19 Board Meeting were pending approval.

Rob referenced copy Bob sent out for review on 2023-09-05.

Sassan moved minutes be approved, Lyle seconded and motion was approved by voice vote.

President's Message

Rob Philp

Rob outlined how he wanted to run the board with executive oversight by the officers resolving key issues and request for help brought by committees.

Rob intends to focus on succession plan and development as well as AutoEPCON and TPO conferences.

Rob proposed changing the term of office for President (and Elect and VP s) to two years.

Sassan moved that term of office for President, President Elect, and Vice Presidents be changed to two years and necessary changes in the bylaws made to support this change. Dave seconded and motion was approved by voice vote.

Rob will work on bylaw changes which will require two readings prior to vote..

Rob gathered contact information updates and will send out to board.

Sustainability Conference. Rob asked for an exploratory group of 3 to 4 to evaluate need for it, scope and benefits. *Neil, Sassan, Dave, and Lyle volunteered to be on committee.* Sandra suggested that Chris Surbrook be asked to help given his experience in the area.

Rob intends to spread meetings out geographically and referenced “Heat map” of membership geographical distribution that he presented in last meeting.

Rob plans for each committee to have a page on the website. Meeting dates and minutes should be on this webpage. President Elect and VP s would have oversight and assure meetings are announced and held on line and or in person.
If we want participation we need to show what we are doing.

Rob noted Communications needs to improve and we really need a Communications Chair. We also need a Newsletter editor, Eve made her request to move on several years ago and has tried to get three issues a year outlined.

We need to update Committees in Bylaws and responsibilities in Operating Guidelines.

Rob will send out committee list for review.

Fang volunteered to be the Newsletter Editor and contact Eve for transition.

Treasurer’s Report

Dave Okonski

No report.

Dave was unable to prepare report as two factor verification prevented him from accessing Quick Books files. He and Karen have resolved the issue.

External Audit – Some confusion and communications problems with Montgomery & Company, PLLC for Financial Audit for 2022-23 Fiscal Year. Neil and Tom will followup.

President Elect

Fang Wang

House and Programs

Martin Popella

Martin is in the process of planning for three Technical Dinner Meetings (TDMs) this year.

He is also planing and several social networking meetings in a “Craft Beer Tour”. First is planned to be in Oxford on October 19. Others to be in Anna Arbor/Brighton and Detroit/South areas. Other suggestions are welcome.

Also trying to plan Woodward Dream Cruise and Detroit Grand Prix companion events, please share ideas.

Martin noted considering an SPE membership event at a non-SPE Industry event, perhaps a reception in a suite at a nearby hotel. (slide to the right)

Membership/NextGen

Dr. Mahmoodul Haq/Laura Shereda

No report.

Nominations/Elections

OPEN/Fang Wang/Bob Petrach

No report, no committee action planned until December.

Awards

OPEN/Fang Wang/Bob Petrach

Bob asked about presenting **Community Service Award** to Advanced Composites at Automotive TPO Conference. Neil will select time and date to work into TPO program and present.

Honored Service Member Dave Okonski application is in progress for this year for submission to SPE selection Committee. Bob having trouble with SPE files. Will resolve, deadline 2013-10-01.

ESD Gold no nomination planned (deadline 2023-12-01)

AutoEPCON

Dave Okonski Sandra McClelland

Dave reported that date was being changed from May 7, 2024 to May 14, 2024 to move away from NPE. Plan to resolve contract with Marriott later this week. Rob will review with Dave.

TPO

Neil Fuenmayor

Neil highlighted updated slides. Plans are progressing for a great conference October 1-4. Dave started some discussion about demographics, particularly OEMs with recent staffing cuts. Rob noted he had seen a lot of new companies at ACCE but attendance was down. Neil thought part of the problem (at ACCE) was running five concurrent technical tracts: Dave noted content was good.

Communications
e-Communications
no report

OPEN
Keith Siopes

Newsletter

Eve Vitale

No report, as stated above in President's Message, Fang volunteered to take over for Eve.

Website

Rob Philp

Rob refresh underway, from last minutes can review new look at <https://invis.io/D9139163UJCN>

First Vice President

Dawn Cooper

Dawn was not present at meeting.

Advertising

OPEN Fang Wang/Neil Fuenmayor

Kingfa is now a sponsor and has been invoiced at old rate which was what was on the website. Rate sheet is out of date, Karen needs an update rate sheet for preparing invoices. Neil took old rate sheet down from website. Fang and Neil to resolve.

Sponsorships

OPEN

As part of revisions, combine with Advertising?

Historian

OPEN Bob Petrach acting

No Update, no activity. Bob will ask Wayne Hertlein if he has any old issues of newsletters that could be scanned.

Golf Outing

Dawn Cooper

Lyle reported that attendance was better than expected. He hasn't seen any metrics from Dawn. He said big ticket auction items were practically given away. Lyle said Tom Miller and the guys running also did a great job.

Toy Program

Dawn Cooper

No report on status. Rob will check with Dawn and take over if necessary.

Materials Auction**Dawn Cooper**

No report.

Inter-society**Bob Petrach**

Next ESD Affiliate Council Meeting will be June 21, 2023 Bob will forward information (link to Zoom) when available, could also attend in person. Bob will update when details available.

Second Vice-President**Mary Gilliam**

Mary reported SPE at Kettering event had pretty good turnout

Education**Sandra McClelland**

Sandra reported that Neil, Rob, Sandra, and Tom Miller met to evaluate scholarship applications and set awards.

Tom reported there were 16 applications but only 15 were acceptable. All those with acceptable applications received a scholarship award. 15 total scholarships for \$37,600 total Which was under budget by \$5000. Sandra said \$5000 of that excess was being moved to TPO committee for their scholarship award.

The Named Award Scholarship Award winners will have presentation at TPO Sunday night, October 1, 2023 dinner. One awardee cannot be there.

Tom showed Haley Dobbyn letter of thanks and letting him know she planned on pursuing a Masters Degree at U Lowell.

Rob thanked Sandra and Tom for their great work on the scholarship program.

Sandra stressed she is trying to work with Eve to get advanced notice of PlastiVan® visits into the area our to board members so board members can attend some of the PlastiVan® visits.

Old/New Business**Rob Philp****No Old Business****New Business**

Rob encouraged us to be at the Sunday October 1 TPO opening events. Sandra will run the program which starts at 3:30. Students will be there at 5 pm and major scholarships awarded at the dinner.

The Holiday party will be at Royal Park Hotel in Rochester. Karen will send out notice of date possibilities and finalize.

Lyle moved to adjourn, Bob seconded. Meeting closed at 8:02

Next board meeting is **November 6, 2023, venue TBD and after that January 8, 2024**

Minutes respectfully submitted by Bob Petrach, Secretary SPE Detroit.

Agenda for this meeting follows.



SPE Detroit Section – Sept. 2023 BOD Meeting Proposed Agenda for September 11, 2023

ACC/SPE Office – Troy, MI & Virtual

Next BOD Meeting: November 6, 2023 ACC Office

5:00 PM	Dinner	
6:00 PM Meeting Start	President	Rob Philp
	Meeting Call to Order	Rob Philp
	Roll Call, Welcome, and Introductions	Rob Philp
6:15 PM	Approval of Minutes (MAY. 2023)	Bob Petrach
6:20 PM	President's Message	Rob Philp
6:40 PM	Treasurer's Report - Budget Proposal for 2023-24 – New - Financial Audit	Dave Okonski
7:00 PM	President-Elect	Fang Wang
7:10 PM	Technical Programs – Status/Updates	Martin Popella
7:20 PM	Membership/Next Gen – Status/Updates/Plans	Dr. Mahmoodul Haq/Laura Shereda
7:25 PM	Nominations/Elections - Election Discussion / Actions	<i>Open</i> / Bob Petrach/Fang Wang
7:25 PM	<i>Awards</i>	<i>Open</i> / Fang Wang/Bob Petrach
7:30 PM	Auto EPCON Conference (May 2023) – Preliminary Post Event Report	Dave Okonski/Sandra McClelland
7:40 PM	TPO Automotive Conference (Oct. 2023) - Status	Neil Fuenmayor/Rob Philp
7:50 PM	<i>Communications</i> / e-Communications	<i>Open</i> / Keith Siopes
7:55 PM	Newsletter	Eve Vitale
8:00 PM	Website - Refresh / New Website Proposal & Discussion	Rob Philp
8:10 PM	First Vice-President	Dawn Cooper
8:15 PM	<i>Advertising</i>	<i>OPEN</i>
8:15 PM	<i>Sponsorship</i>	<i>OPEN</i>
8:15 PM	<i>Historian</i>	<i>Open</i> / Bob Petrach (<i>Acting</i>)
8:15 PM	Annual Golf Outing (June 20, 2023)	Dawn Cooper
8:20 PM	Annual Toy Program (Nov./Dec. 2023) - Prelim. Plans, Needs & Timeline	Dawn Cooper
8:25 PM	Annual Materials Auction (Jan./Feb. 2024) - Prelim. Plans, Needs & Timeline	Dawn Cooper
8:30 PM	<u>Intersociety</u>	Bob Petrach
8:40 PM	Second Vice-President	Dr. Mary Gilliam
8:45 PM	Education/ Scholarship Committee	Sandra McClelland / Tom Miller
8:50 PM	SPE Foundation / PlastiVan / PlastiVideo	Eve Vitale
8:55 PM	Old/New Business	All
9:00 PM+	Meeting Adjourned	Rob Philp