Society of Plastics Engineers Detroit Section Board of Directors Meeting Minutes

May 20, 2019 Board Meeting

Meeting Location	Remote Location	Call-In Information
American Chemistry Council 5750 New King St. **Troy, MI 48098**	None	**US: (712) 832-8330** **Pass Code: 5855927**

Attendance/ Voting –, Dawn Cooper, Neil Fuenmayor, Pete Grelle, Wayne Hertlein, Todd Hogan, Norm Kakarala, Sandra McClelland, Adrian Merrington- Bob held proxy, David Okonski, Bob Petrach, Tom Pickett, Irv Poston, Nippani Rao, Armando Sardanopoli (ph), Laura Shereda, Keith Siopes (ph), Sassan Tarahomi, Eve Vitale. 18/23 voting. Unable to arrange or did not designate proxies Marc Bahm , Lyle Beadle, Tom Powers, Suresh Shah , Bill Windscheif.

Also in attendance –Richard Broo, Laura Correa, Karen Rhodes-Parker, Namrata Salunke.

Meeting Called to Order at 5:30 by President Eve Vitale.

Welcome and Introductions - Welcome, no Introductions were necessary

President's Message

No message was presented during this meeting.

Approval of Agenda - Eve reviewed the revised agenda. Sassan moved to accept agenda, Todd seconded. Passed with no dissenting votes.

Approval of Meeting minutes for February 4, 2019. Amendment approved at April 8 meeting to February 4, 2019 minutes was determined incorrect. Sassan moved, Pete seconded that original Minutes for February 4, 2019 be approved. Passed with no dissenting votes.

Treasurer's Report - Tom Powers

Tom was not in attendance but sent reports into Eve. Eve presented budget first.

4 - Performance to 2018-2019 Budget 5- 4-09 to 5-20-19.pdf

5 - Check register

Budget There were some questions and discussion on why Technical Dinner Meeting (TDM) income was so low. Sassan explained the difficulty in getting sponsors. Bob explained that expenses also were lower than budget. When events are at the host facility, the host usually provides the dinner and refreshments. That is not reflected as either income or expense. Overall we will still spend more than we take in on TDMs, but it is not a major issue as TDMs primary purposes are education and networking. It would be nice to be revenue neutral, but this is not a priority.

Item 10.2 Administration Expenses - Special Items under expenses were high vs the budget. Dave and Karen asked what the budget was but they did not know. A request was made to Tom Powers to confirm what the budgeted amount for special items is. NOTE when minutes were sent out for review Tom informed us that

the expense was for Ron Price Memorial that had not been included in the budget. Also a question was asked to define what "APC services" are. Neil asked about credit card fees and who SPE the Detroit Section uses to handle credit card services.

Register Report Check register was reviewed and everything looked in order.

Councilor's Report - Dr. Sassan Tarahomi

Sassan reviewed one slide.

- ❑ Fall 2019 meeting is tentative for November 14-15 at a location to be determined shortly.
- ❑ There are discussions that there may be a remote call for the SPE Councilor's Meeting in September.
- ❑ Sassan also stated that there may be an additional Councilor's Meeting via remote call prior to ANTEC in San Antonio, March 28-29.
- ❑ Once the meetings are scheduled and the information will be posted to the CCOW community.

President Elect - Dr. Laura Shereda

House and Programs -Plans - Dr. Sassan Tarahomi

Sassan started by saying Auto EPCON Conference was great. Molding Concepts tour last week also was successful with about 18 in attendance. Some of Molding Concepts customers were there and surprised SPE Detroit visited small companies and were happy for the interest and support. Dawn mentioned that Molding Concepts had been a customer of hers for 20 years.

#	Date	Event	Location
15	May 7, 2019	2019 Auto EPCON	Detroit Marriott -Troy
16	May 13, 2019	Technical Dinner Meeting at Molding Concepts, Inc.	Molding Concepts Inc. 6700 Sims Dr. Sterling Heights, MI 48313-3727
17	May 20, 2019	SPE Detroit Section Board Meeting	ACC
18	June 10, 2019	Technical Dinner Meeting at Emitted Energy Corp., Rapid Coating Solutions! Presenter David Kember	Leah Peach Rapid Coating Solutions 248•804•8103 Rapidcoatingsolutions.com
19	June 24, 2019	SPE Detroit Section Planning Meeting	Michigan State University Management Education Center 811 W. Square Lake Rd. Troy, MI 48098
20	June 25, 2019	Golf Outing	Bay Pointe Golf Club

Next up is a tour of Rapid Coating Solutions. Eve made contact with a person at Rapid Coating Solutions at ANTEC and turned the contact information over to Sassan for scheduling. Sassan explained that the "one page announcement" is not yet available as it is awaiting approval of Rapid Coating Solutions. Proposed announcement is embedded here.

1.5 - 05.20.2019
SPE Detroit Section Tl

Then there is the Detroit Section planning meeting scheduled for June 24, which will be at MSU in Troy.

REPORTS FOR JUNE PLANNING MEETING SHOULD BE IN EARLY. Try to have info to Eve early June.

On the next day, June 25th, is the annual SPE Detroit Section Golf Outing.

Planning for 2019-2020 is underway. Sassan is working to have kickoff meeting at a suitable venue on the U of M campus. Overall, he is trying to assure there will be a tour or meeting near all of the student chapter locations through the course of the year. Tour and presentation are scheduled for PCS Company, a molding component supplier in March of 2020. Plans for 2019-2020 are in process but nothing set yet.

Richard Broo stated he thought TDMs also should include some industry information not directly associated technically to plastics such as Lean 6Sigma and Project Management.

TPO Conference - Neil Fuenmayor

Neil reviewed his slides (embedded here)

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TPO AUTO Conf Stat

Neil highlighted:

- Same standard 2 ½ day format as recent years with Platinum sponsor Formosa hosting Sunday reception.
- Sassan did a great job with sponsors securing a sixth Platinum sponsor HP
- HP is doing a TPO related additive manufacturing workshop and would like another additive provider to present showing alternative ideas. Under Norm's leaders there is an additional additive technical session.
- Collected $215,900 of $281,400 invoiced to date.
- Some of last year's sponsors were too late and there is a wait list for booth openings.
- Karen and Jill Bahm will be sending an eblast soon.
- Laura suggested Education Liaisons help with targeted audiences.
- Over 900 people have attended over the last few years and expectations are for the same this year.

Norm noted that this is becoming a global conference, with papers from Japan, India, Germany and more.
Neil said everything was running well, ahead of schedule and smoothly thanks to the great TPO team.

Auto EPCON- Sandra McClelland

Sandra did not have a report prepared as preliminary numbers are just being tabulated. Sassan noted that the conference was excellent and people he talked with were pleased with organization and content. Sandra did note that some of the revenue attributed in Neil's' report actually was Auto EPCON income as some sponsors mailed checks into Karen and deposits were misidentified/misallocated. Most of the transactions are handled by credit card by SPE HQ.

Laura noted that keynote speakers were excellent and by interspersing them throughout the conference, interest was kept high. Sandra noted that the AutoEPCON Committee held back the best keynote for last.

Membership - Dr. Laura Shereda

Laura reported membership is fairly stable. She still has to get clarification from HQ on numbers and also will work with Sandra on student numbers as they are getting different numbers from HQ. Eve recommended contacting Deb Watson at HQ.
Laura is working on getting Detroit Section as a $0 section (no added $10 to membership fee. This would take away our rebate which in the past Sandra pointed out we often would donate back to HQ and is a very small portion of our budget. Norm moved and Todd seconded that Detroit section become a $0 section for the first 700 members (limit if $7000 before revisiting the question). Vote was taken and passed without objection.
Current membership is 544 with some of those being students.
Laura's report is embedded here.

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Detroit Membership.p

Norm noted student chapters should be required to send their membership rolls to Membership chair. Sandra will help by adding this to the rubric for student funding. Sandra does audit membership through HQ. Sassan is still trying to get all the Schoolcraft student numbers and will get them to Laura. Both Young professional and Emeritus membership is up.

Volunteers - Keith Siopes

Keith noted his alert on the Chain got one volunteer, but he could use more for the Wednesday, May 29, 2019 5 pm to 8 pm SCHOOLCRAFT COLLEGE TECHNOLOGY & ENGINEERING CAREER PATHWAYS OPEN HOUSE.

Keith asked about email lists and eblasts. It was pointed out that the Chain is probably the best communications tool right now. Email lists are severely restricted for privacy reasons. Laura will clarify the system to have Karen send out emails and eblasts.

Awards - Nippani Rao

Nippani noted he has been Awards Chair for the last 15 years and Pete has been his vice chair the past couple years and would be taking over and presenting the report. Presentation is embedded here and summarized below. .

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Awards Committee Up

Lifetime Achievement Award – Suresh Shah and Sassan Tarahomi are nominated. Lyle Beadle is nominated for Star Award; Bob Petrach for Special Recognition and Pete Grelle for Outstanding Member Award. Chase Plastics is nominated for Community Service Award; The Detroit Section could have other nominees as there are Large, Medium and Small company categories.

SPE International awards - still need fellow nominees, will submit Bob Petrach for HSM again
Section Pinnacle Awards deadlines are July 15 and October 15.

Anyone can make nominations, should be sent Nippani, Pete, Eve, or Irv.

First Vice President - Dawn Cooper

Advertising - Chris Surbrook

Dawn reported that Chris sent email stating that not much advertising activity was going on. He is in talks discussions with SABIC to renew in June Just having trouble getting sponsors to see the value in advertising with SPE.

Newsletter/Communications - Eve Vitale

Eve did a quick review of May Newsletter. Eve has made it clear that she really no longer wants to do the Newsletter, but since no one has stepped up, she'll continue. However, she will not do six issues in 2019-2020. Work has September Newsletter.

e-Communication - Irv Poston

No longer have long time sponsors M Holland or BASF.

- News Brief 5/3/2019 – AutoEPCON Reminder

7/8/2019 – 2019/2020 Upcoming Highlights

- PDF of News Brief posted on both websites
- Social Media – AutoEPCON and 5/13 MC TDM
- The SPE Chain – SPE news for Detroit Section
- Local Eblasts – AutoEPCON and 5/13 MC TDM

Webmaster - Marc Bahm

Eve reported that Marc contacted her and he did not have a report. Marc will have a report for the June meeting.

Golf Outing -Nippani Rao

Flyers have been sent to all sponsors to solicit attendance. Sign-ups are going slow, only 5 or 6 participants so

far. But Nippani is making phone calls and sending emails to sponsors. It won't be a big money generator, but that is not the point as it is primarily a social and networking event.

Intersociety/Historian - Wayne Hertlein

Wayne went through some of the benefits we get as an Affiliate member of The Engineering Society of Detroit). ESD. All SPE Detroit Section members are eligible for insurance discounts through ESD. SPE Detroit Members can attend Affiliate Council meeting no charge. SPE can also post events on ESD Affiliate Council calendar and have events publicized. Wayne has introduced (through phone call and email) Rodrigo Orozco, the SPE Automotive Division representative to the ESD Affiliate Council to Elana Shelef, the Affiliate Council Coordinator for ESD and has invited Rodrigo to accompany him to a meeting. Next meeting is June 19 at ESD headquarters. Presentation topic is scarcity of water.

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Intersociety Liaison R

Wayne also briefly reviewed SPE Detroit history file. Iron Man and Diamond Awards have been given a tab on the spread sheet (embedded here).

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SPE Detroit Section H

Second Vice President - Bill Windscheif

Bill was unable to be at meeting. Laura reported for Bill.

Next Gen Advisor

Namrata Salunke is discussing committee efforts with Chelsea Barriga and Jason Merkle next week and will give a report at June meeting.

Education Sandra McClelland

Sandra started by saying report was up to date, but date had not been changed. (it is the May report data for Education Committee budget to date.) There is $43,012 left in budget, we will spend a bit more.

	2016 Budget	2016 spent	2017 Budget	2017 spent	2018-19 budget	2018-19 YTD	Left
Scholarship	$50,000	$36,217	$50,000	$50,000	$53,000	$46,500	$6,504
Poston scholarship					$50,000	$50,000	0
Plastivan	$57,250	$52,950	$57,250	$57,250	$57,250	$55,240	$2,010
National Support	$10,000	$17,500	$17,500	$2,500	$5,000	$4,996	$0
Area Programs – includes Detroit NextGen	$12,000	$4,739	$10,000	$1,803	$17,950	$3,648	$14,304
Administration	$1,000	$236	$1,000	$87.47	$1,000	0	$1,000
Special Programs	$3,000		$3,000	0	$3,000	0	$3,000
Future Student Chapters	$1,000		$1,000	0	$500	0	$ 500
School support	$20,000	$12,835	$60,000	$60,000	$15,000	$5,000	$10,000
Young Prof Race	$2,000	$2,000	$2,000	$2,000	0	0	0
Next Gen Prog – Nation.	$6,000	$6,000	$6,000	$6,195	0	0	0
SAE Foundation	$3,200	$3,500	$3,500	$3,500	$3,500	$3,500	0
Student Sections	$20,000	$8,400	$20,000	$10,400	$15,000	$9,300	$5,700
Schoolcraft approved 2015	**$47,210**	**$47,210**					
Total	**$232,660**	**$191,587**	**$231,250**	**$193,735**	**$221,200**	**$178,188**	**$43,012**

Norm commented that he thought the $3500 for the SAE Foundation table was a bit much and we did not fill the table. It was pointed out by Sandra and others that in years past it has been well attended, even to the point that we bought a second table. It does give us an opportunity to mix with SAE and opens doors for collaboration on things such as the World in Motion (WIM) to get more plastics focus in the SAE events. Sandra noted she previously made a proposal to the SPE Detroit Section Board to sponsor WIM but was turned down. Seemed like there was a general majority of the board members that supported continuing to support our attendance as a board at the SAE Foundation dinner. Please discuss with Sandra and the Education committee before the planning meeting if you have concerns.

PlastiVan®/Essay Contest – Tom Miller/ Todd Hogan

Eve reported for Tom on PlastiVan® visits. Everything is completed. Only one winner of PlastiVan® visits from ESD Future Cities took us up on the offer. It was mainly a timing issue as award was late in the PlastiVan® year and scheduling between PlastiVan® and the schools was difficult. Idea is still thought to be good. Perhaps next year we'll send participating schools PlastiVan® information early and also consider giving visits to the schools that are nearer to the bottom in the competition rather than the well-funded, well supported schools that have been dominating Future Cities year after year. Bob noted that from time when he was a judge it was clear that the kids in the less affluent schools systems pour their hearts into the project but clearly have less support and mentoring. Comment was well received.

Todd Hogan provided a quick review of the report embedded here. Eve reported that the North and South Region winners' essays were in the May Newsletter. Both were excellent. Eve congratulated Todd for Shane Hogan's excellent winning Essay in particular and thanked him for his efforts. Received 29 essays from 5 different schools. Todd pointed out that getting schools to participate is the hardest part of the job.

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Essay Contest Repor

Sassan suggested we compile all the essays into a book. It was asked by several, what would we do with it? It was agreed in general that we do have an opportunity to do more with the essays and we should come up with something. (At the last meeting Sassan suggested that there should be a 'rolling power point' presentation with a summary of essays and winners, with photos to show at SPE events.)

Scholarships Tom Miller/ Todd Hogan

Todd noted that we have only received 1 application so far, but with August deadline that is not surprising.

Schoolcraft

Pete Grelle gave Schoolcraft report, see slides embedded here. Last slide is graduation photo of Blake Woolner grandson of Peggy Arden with her and his parents. Peggy's father worked at the Bakelite Company for Leo Baekeland who invented Bakelite in 1907. Plastics Engineering magazine is doing a story on this.

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Schoolcraft College U

Sassan also said with the new building a lot of money is needed. He reported that of the $5000 we donated (allocated) for text book support only $1833 has been used to date. Also there is always a need for teacher for the program, please see Pete, Sassan or Armando if interested.

Old/New Business Eve Vitale
Old business – none

New business – Teri Chouinard contacted Karen about signing Detroit Section up for a table at the Automotive Innovation Awards (AIAG) in November. There was a lot of discussion about this as Norm objected to going through Teri and her getting a cut of the money from our table purchase. He said we should pay directly to the Automotive Division. Sassan supported Norm's stance and backed up his belief that Teri would get commission if we went through her. In the past we paid directly to Automotive Division Treasurer. (Bonnie Bennyhoff)

Neil made a motion that SPE Detroit purchase a table and make payment directly to the Automotive Division Treasurer. Dawn seconded the motion. Motion passed.

Sassan and Eve talked about book "Board Member Orientation" that Pat Farrey passed out at ANTEC. Several copies were handed out by Eve and she had those who still needed a copy add their names to a list. Sassan challenged everyone to read and answer the questions starting on page 72 for themselves before the June Planning meeting.

Adjournment: Dave moved to adjourn and Dawn seconded. Vote was taken and unanimously approved. Meeting Adjourned at 7:34 pm

Minutes respectfully submitted by Bob Petrach.
N**EXT Meeting Day & Date: June 24, 2019 5:00 pm - 8:00 pm**

Meeting Location	**Remote Location**	**Call-In Information**
Michigan State University Management Education Center 811 W. Square Lake Rd. Troy, MI 48098	None	**US: (712) 832-8330** **Pass Code: 5855927**