



## **Society of Plastics Engineers Detroit Section Board of Directors Meeting Minutes**

May 21, 2018 Board Meeting

### **Meeting Location**

**American Chemistry Council**

1800 Crooks Road

Troy, MI 48084

### **Call-In Information**

**US: (712) 832-8330 [NEW]**

**Pass Code: 5855927**

**Attendance/ Voting** - Dawn Cooper, Neil Fuenmayor, Pete Grelle – Dawn held proxy, Wayne Hertlein, Todd Hogan – Steve held proxy, Norm Kakarala, Steve Keinath, Gary Kogowski, Sandra McClelland, Tom Miller Sandra held proxy, Bob Petrach, Tom Pickett, Irv Poston, Nippani Rao, Laura Shereda, Keith Siopes, Sassan Tarahomi, Eve Vitale, Bill Windscheif. Unable to arrange or did not designate proxies- Marc Bahm, Adrian Merrington, David Okonski, Tom Powers, Ron Price, Armando Sardanopoli, Suresh Shah, 19/26 voting.

Also in attendance – Lyle Beadle, and Karen Rhodes-Parker

### **Welcome, Introductions, President's Message**

Wayne called meeting to order at 5:30 pm.

**Wayne Hertlein**

### **Approval of Minutes-**

Sassan moved and Nippani seconded that minutes for April 9, 2018 meeting be approved as corrected. Motion passed.

**Bob Petrach**

### **Councilor's Report**

SPE Detroit Section Councilor Report

Sandra gave initial report from her session. For the society wide vote on the VP of Technology and Education 50% of the votes were from the general membership. ANTEC participation was much better than in the recent past. Still concerns about getting spending under control. ANTEC attendance was better than expected, best since 2013. 23% of attendees were students, 38% were <38 years old. 180 Section and Division board members took advantage of the free attendance offer. And ANTEC made a profit. Sergio Sanchez, Young Professional's representative resigned for Executive Board. Student Chapter for Mid – Michigan was voted in.

**Sandra McClelland / Sassan Tarahomi**

Sassan attended new councilors training on May 6, 2018 8:00 AM - 9:00 AM. Scott Owens, the 2016-2017 SPE president conducted the training.

Council I - Sandra McClelland on May 6, 2018 9:00 AM – 12:00 PM

Council II - Sassan Tarahomi on May 6, 2018 1:00 PM – 5:00 PM

Council II Meeting Report by Sassan Tarahomi

- Brian Grady, SPE new president started the meeting by asking for the approval of the last meeting minutes.
- Secretary completed a roll call. Quorum was achieved.
- Then, introduction of 2018-2019 SPE executive board.
- SPE membership is 22,500. Membership has been reducing since 2008. Membership dues is the largest source of income for SPE.
- 2018-2019 budget was approved with:
  - Revenue \$3,612,601

- Expenditures \$4,244,037
- Overall budget was approved with a negative balance of \$80,536. Question was asked why we approve a budget with \$80,536 negative? Pat Farrey the SPE CEO explained that this is only a 2% of our expenditure and it is a very minor item. (Sassan strongly disagreed)
- Strong Sections and Divisions enhances SPE.

**Patrick Farrey, SPE CEO Report**

- Four priorities
  - Technology
  - Staffing
  - ANTEC
  - Profitability
- SPE Org Chart
  - 9 new staff
  - 3 promotions
    - Sue Wojnicki Dir. of Membership
    - Kathy Schacht, director of Sections and Divisions
    - Scott Marko, Manager of Events
- What's Next
  - Complete ANTEC 2019 model
  - Revise cost structures and services charged by HQ
  - Establish "Plastics for Life" as a major international event
  - Commit to a global unify membership strategy
  - Continue to embrace new technology and brand across SPE
  - Make SPE the place for plastics professionals
- 3 and 5 year plan. 1 and 3 year plan are in the chain.
- Chapter Support Model
  - Extended Service Agreement
  - Limited Agreement
  - Service Agreement Terms
- HQ Services
  - Membership services,.... Event Services
- HQ Marcom Services
  - Website Management                      - Social Media
  - Print Ad    - Brochures
  - Email Blasts    - Newsletters
  - Apps    - Webinars
- Customizable Services for Divisions and Sections
  - HQ services to sections and divisions \$600K
  - Income from sections and divisions \$300K
- Random Other stuff
  - Website
  - Letters to volunteers companies
  - Salary survey
  - Scam alert

**Treasurer's Report**

**Tom Powers**

Wayne reviewed documents from Tom and Bill (embedded here) no surprises and everything is in order. It was noted that AutoEPCON expenses are in the reports but not all of the income is received and accounted for yet.



2017-2018 Itemized income and expenses



Check Register 4-09-5-18.pdf



Performance to 2017-2018 Budget.pc



Performance to Budget 5-18.pdf

## President Elect House & Programs -2017/18

Embedded here



House and TDM  
Report to Board May-

**Eve Vitale**  
**Sassan Tarahomi**

## Technical Conferences

**Sassan Tarahomi**

**2018 TPO Conference - 20<sup>th</sup> Anniversary** Sassan Tarahomi presented and thanked Neil in particular for help along with that of the committee.

**2019 TPO Shanghai Conference – is now an SPE Automotive Division Conference.**

File that Sassan presented for both is embedded here.



TPO Conferences  
Update May-21-2018

## AutoEPCON 2018 Aril 30, May 1, 2017

**Gary Kogowski**

Joint conference – Automotive, Injection Molding and Detroit Section

Final figures are not in yet. About \$50,000 expenses, \$90,000 income. NPE did adversely affect participation, but 287 people did attend.

## Membership

**Gary Kogowski**



Membership\_Presentation\_May\_2018\_BOI

## Volunteers Coordination

**Keith Siopes**

Keith reported and thanked volunteers for their efforts at Girls in STEM and TECHNOLOGY & ENGINEERING CAREER PATHWAYS OPEN HOUSE at Schoolcraft College. Report with photos is embedded here.



SPE Detroit Section  
Volunteer Report.doc

## Nominations/Elections

**Irv Poston**

Nothing happened right now, results of last election have been reported in May newsletter. Clip of that page here –



click and drag to read.

## Awards

**Nippani Rao**

Nippani and Awards committee are going to try to do Diamond awards this year - Criteria: Detroit Section Member for 30+ years. Also need nominations for Outstanding Member award. Entire report embedded here.



Detroit Section  
Awards Review May 2

**First Vice President Reports**

**Laura Shereda**

**Advertising**

No report

**Chris Surbrook**

**Newsletter**

**Eve Vitale**

Eve again asked for a volunteer to do the newsletter as he starts her term as President July 1. She also did a quick run thought of May newsletter and noted to article writers to keep in mind when newsletter will be published, for instance don't talk about an even as "upcoming" when it will have passed by time newsletter is published. Eve asked if we wanted special printed edition to Newsletter to be available at TPO conference. Answer was yes. Content TBD, Neil will advise on numbers and also help with content; need to have complete early September.

**Communications**

**Eve Vitale**

Eve noted we need a Communications Chair to have a comprehensive communications strategy. We have operated two years without a chair. Things are getting done, but no master plan. E-communications report is embedded here.



SPE18E-Communications.pdf

**Webmaster Update**

No report.

**Marc Bahm**

**Public Interest**

**Dawn Cooper**

**SPE Golf Outing**

**Nippani Rao**

June 26, 2018 Bay Point GC in West Bloomfield, MI. flyer snip here, click and drag to read.(links not active)



**Intersociety Report**

**Wayne Hertlein**

No Affiliate Council Meetings until September. ESD Annual Meeting, Ford Field June 20.Report embedded here.



Intersociety Liaison  
Report 05-21-18.pdf

**Historian**

**T. Powers/W. Hertlein**

Wayne presented updated file embedded here, noted Philip F. Robb also served two terms as President 1946-1948.



SPE Detroit Section  
History 1942-Today.›

**Second Vice President**

**Dawn Cooper**

## **Next Gen Report**

**Laura Shereda**

No report, Eve talked to Chelsea, they are working on a fall event. There currently is not a Next Gen budget. Sassan will bring up proposed Next Gen budget in planning meeting.

## **Education**

**Sandra McClelland**

Sandra reported that new charter for first multiple school student chapter was received. Per Steve Fosgard, the schools that have students in the new Central Michigan Colleges Chapter are - Mid Michigan Community College, Bellevue University, Central Michigan University, Kirtland Community College, Northwood University and Delta College. Efforts are moving forward for a similar chapter including U of D Mercy, WSU and CCS students.



Central MI Colleges  
Student Chapter Cha

### **SAE WIM (World in Motion)**

Sandra reported efforts are moving forward with the scope being defined soon. She explained that this program is longer than a Plastivan Program and not a competing program. It is project based and can involve from 3 – 30 hours of instruction and is registered with the state to meet next gen core standards.

Our efforts will be with 3<sup>rd</sup> and 4<sup>th</sup> graders and focus on environmental (recycling) with a project document to be done in a 2 – 3 week timeframe.

Cost is a 10 year commitment and can vary for \$1000 a year up to \$50,000 a year. Details of our participation level will be in the upcoming budget.

She listed members of the Education Committee – Besides Sandra there are Tom Powers, Tom Miller, Bill Windscheif, Gary Kogowski, and Todd Hogan. The committee itself is staffed well. However, the Education committee needs more volunteers to act as mentors at the schools.

Another issue at rural schools is busing to get to events such as the multi-school Plastivan sessions that Vantage Plastics promotes. Busing to get students to educational opportunities is a big cost item. Dawn suggested working on corporate sponsors to help with that cost.

### **Plastivan –**

**Tom Miller/Todd Hogan**

No report but there was some discussion. Eve noted an issue at rural schools is busing to get to events such as the multi-school Plastivan sessions that Vantage Plastics promotes. Busing to get students to educational opportunities is a big cost item. Dawn suggested working on corporate sponsors to help with that cost.

**Essay contest** – Application was updated and sent to Marc for posting on the web.(which has been done)

### **Education – Scholarships**

**Tom Miller/Todd Hogan**

Regarding the Irv Post Scholarship. Irv told us he prefers to have his name attached to the SPE Foundation Scholarship. Handling of scholarships by the foundation has changed somewhat and Irv's bio will be on 4spe.org website that explains the scholarship

### **Chapter Liaisons**

#### **Schoolcraft CC**

**Sassan Tarahomi**

No report. Sassan noted Automotive Division gave student chapter \$1000 that it received from golf outing. Chapter will buy tee shirts. Sandra noted that it is SPE Detroit policy is money going to student chapters is not to go to tee shirts.

#### **MMCC, SVSU & Delta College**

**Adrian Merrington**



SPE BAC visit  
4.18.pdf

Eve presented report for event at Plastics Beaverton. (Embedded here)

**Michigan State University**

No report

**Ferris State University**

No report

**University of Michigan**

No report

**Kettering University**

Eve reported they have 16 current students. Kettering had most applications for SPE Foundation Scholarships.

**Oakland University**

No report

**Laura Shereda**

**Tom Miller**

**Tom Miller**

**Eve Vitale**

**Old/New Business**

No Old Business

**New Business –**

**Sandra** – Education Committee Rubrics are in place for distributing money to student chapters and how that money can be spent. There is also a rubric in place for equipment purchases. Committee is working on more rubrics to guide activities.

Nippani - Nippani announce Tom Pickett’s promotion to Director in GM’s Global Propulsions Systems and congratulated him and gave the board the opportunity to do so.

**Wayne Hertlein**

**Meeting Adjourned**

Norm moved to adjourn, Sassan seconded. Adjourned at 7:42 pm

**Wayne Hertlein**

**NEXT Meeting Day & Date: Monday June 25, 2018 5:00 pm - 8:00 pm**

**Meeting Location**

Crowne Plaza Hotels and Resorts  
1500 N Opdyke Rd  
Auburn Hills, MI 48326

**Remote Location**

**Call-In Information**

None **US: (712) 832-8330**  
**Pass Code: 5855927**

**Appendix (Proposed Agenda for this meeting)**

# Society of Plastics Engineers Detroit Section

## Board of Directors Meeting

### Proposed Agenda

**Meeting Day & Date:** 05/21/2018

**Meeting Location**

American Chemistry Council  
5750 New King Drive  
Troy, MI 48098

**Remote Location**

American Chemistry Council  
5750 New King Drive  
Troy, MI 48098

**Call-In Information**

US: (712) 832-8330  
Pass Code: 5855927

5:00	<b>President</b>	<b>50 mins.</b>	<b>Wayne Hertlein</b>
5:00	Dinner	<b>30 min.</b>	
5:30	Meeting Call to Order	<b>2 min.</b>	Wayne Hertlein
5:31	Welcome and Introductions	<b>2 min.</b>	Wayne Hertlein
5:34	President's Message	<b>3 min.</b>	Wayne Hertlein
5:37	Approval of Minutes	<b>3 min.</b>	Bob Petrach
5:40	Councilor's Report	<b>5 min.</b>	Sandra McClelland/Sassan Tarahomi
5:45	Treasurer's Report	<b>5 min.</b>	Tom Powers
5:50	<b>President Elect</b>	<b>35 mins.</b>	<b>Eve Vitale</b>
5:50	House & Programs – 2018/2019	<b>5 min.</b>	Sassan Tarahomi
5:55	Technical Conferences		
	• 2018 TPO Conference	<b>5 min.</b>	Sassan Tarahomi
	• 2018 Auto EPCON	<b>5 min.</b>	Gary Kogowski
6:05	Membership	<b>5 min.</b>	Gary Kogowski
6:10	Volunteers	<b>5 min.</b>	Keith Siopes
6:15	Nominations/Elections	<b>5 min.</b>	Irv Poston
6:20	Awards	<b>5 min.</b>	Nippani Rao
6:25	<b>First Vice President</b>	<b>45 mins.</b>	<b>Laura Shereda</b>
6:25	Advertising	<b>5 min.</b>	Chris Surbrook
6:30	Newsletter	<b>5 min.</b>	Eve Vitale
6:35	Communication	<b>5 min.</b>	Irv Poston
6:40	Webmaster Update	<b>5 min.</b>	Marc Bahm
6:45	Public Interest	<b>5 min.</b>	Dawn Cooper
6:50	Social Events		Chris Surbrook
	• SPE Golf Outing	<b>5 min.</b>	Nippani Rao
	• 2018 Material Auction	<b>5 min.</b>	Dawn Cooper
7:00	Intersociety	<b>5 min.</b>	Wayne Hertlein
7:05	Historian	<b>5 min.</b>	Tom Powers, Wayne Hertlein
7:10	<b>Second Vice President</b>	<b>40 mins.</b>	<b>Dawn Cooper</b>
7:10	Next Generation Advisor	<b>5 min.</b>	Laura Shereda/Chelsea Barriga
7:15	Education	<b>5 min.</b>	Sandra McClelland
7:20	Scholarships	<b>5 min.</b>	Tom Miller, Todd Hogan
7:25	Education – College/Univ. Status Updates	<b>20 min.</b>	Sassan Tarahomi, Armando Sardanopoli, Chris Surbrook, Adrian Merrington, Nippani Rao, Tom Miller, Eve Vitale, Steve Keinath
7:45	Plastivan & Essay Contest	<b>5 min.</b>	Tom Miller, Todd Hogan
7:50	Old/New Business	<b>5 min.</b>	Wayne Hertlein
7:55	Meeting Adjourned	<b>1 min.</b>	Wayne Hertlein