



Society of Plastics Engineers Detroit Section Board of Directors Meeting Minutes

April 8, 2019 Board Meeting

Meeting Location

American Chemistry Council
5750 New King St.
Troy, MI 48098

Remote Location

None

Call-In Information

US: (712) 832-8330
Pass Code: 5855927

Attendance/ Voting –Marc Bahm (ph), Lyle Beadle, Dawn Cooper, Neil Fuenmayor, Pete Grelle, Wayne Hertlein, Norm Kakarala, Sandra McClelland, Adrian Merrington- Bob held proxy, David Okonski, Bob Petrach, Tom Pickett (ph), Irv Poston, Tom Powers, Nippani Rao, Armando Sardanopoli (ph), Suresh Shah, Laura Shereda, Sassan Tarahomi, Eve Vitale, Bill Windscheif. 21/23 Unable to arrange or did not designate proxies-Todd Hogan, Keith Siopes,

Also in attendance – Laura Correa(ph), Karen Rhodes-Parker, Namrata Salunke.

Meeting Called to Order at 5:32 by President Eve Vitale.

Welcome and Introductions Guest (SPE member) Namrata Salunke was introduced, she is currently employed at Eaton Corp. In Southfield as a Polymer Engineer, from University of Akron.

President's Message

Eve reported Audit of Treasurer's documents was done today. Tom presented documents and procedure were audited by Laura, Bill and Eve. There were no major issues. Bill said that they found procedures were generally good, a few areas needed to be strengthened. Tom noted he has not been keeping all receipts after a few months due to the sheer volume. Tom will be keeping all receipts electronically from now on.

Eve explained that we had an Executive Board Meeting March 6. Accountability and getting reports in on time – keeping responsible Exec (through assigned reporting structure president, president elect, First VP or Second VP) informed is necessary and expected.

Bill moved to approve agenda, seconded – Agenda Approved.

Bill moved February meeting minutes be approved with the addition of the AutoEPCON slide. Laura seconded. Minutes approved as amended.

Secretary note – minutes not sent in, to be reviewed at May meeting. AutoEPCON information was not available at February meeting. This was verified after email checks by, Bob, Eve, and Laura and Bob and Lyle's notes from the meeting.

Treasurer's Report Tom Powers

Tom reviewed Register Report and explained some of the changes to financial organization. The Comerica Bank

checking account will be closed and an account was set up with Fifth Third bank with Bill as a second signatory. There was a lot of trouble getting signature authority changed on Comerica accounts. For simplicity sake, Fidelity investment account was closed. (2/20/2019) That money was put into the fifth Third investment account (\$253,080.30) into checking from Fidelity and then out to Fifth Third (3/26/2019) in Register Report. Not everything is closed with Comerica as trouble getting Credit cards – particularly AMEX to switch over to sending money to Fifth Third account.

Neil had a question on the low amount of AutoEPCON income. Figure is accurate as of the 3/31/19 report date and there are several checks with Karen that are awaiting processing and SPE International is handling much of the registration which is handled through credit cards so slow to get into the system.

Investment account is in good shape at about \$2.6M, down about \$100k from 6/30/18. \$50K for “IRV” scholarship, \$25k to ANTEC, \$41K TPO explains much of that, overall investment performance has been good.

Next year Laura is going to work with a team on our investment strategy.

Councilor’s Report Dr. Sassan Tarahomi Sassan actually reviewed all 14 pages of his report

(embedded here)

The highlights

Brian Grady started with training in role of Council as main route of bidirectional communications between sections and divisions and HQ and outlined the 10 committees.

CCOW Meeting – Started with a moment of silence for members who passed away, Viki Flores and Thoi Ho.

Council I Meeting started with Recognizing, Raed Al Zubi, Russell Broome, Dick Cameron, Len Czuba, Donna Davis, John Ratzlaff and all VP’s and CEO for service. Recognized guests, Robert Wiley, Dennis Mead, Kimberly, Mercedes Landazuri, Eve Vitale, SPE Staff - Scott Marko, Kathy Schacht Sue Wojnicki.

Council meeting minutes of December 15 approved.

This past SPE International election process is changing. **How? In 2018, net revenues reached \$3.644**

Million. In past Councilor’s session, Jaime Gomez held a detailed discussion and review of this past ANTEC in Detroit. **Bruce Mulholland** went through the By-Laws. Past President, **Brian Grady**, and **Brian Landes** discussed methods to circumvent negative Plastic Impressions of the public. Of the 66% of people polled that support plastic use in our environment, 76% of them were concerned about reuse and recycle of all types of plastic. **ANTEC Information:** 2020 will be held in San Antonio, TX and 2021 will be held in Denver CO. 2019 ANTEC had 79 exhibitors and a new ‘University Row’.

Recognized members who had passed away:

- Dr. Vicki Flaris, SPE President 2007-2008
- Dr. Thoi Ho, SPE Polymer Modifier and additive sections
- Dennis Hvam, SPE Upper Midwest Section
- Richard G. Johnson, SPE President 1985 – 1986
- Highlighted financials
 - o 2018 Results: Revenue: \$3,644,744 Expenses: \$3,638, 215 Results: \$6,532
 - o Last year investments were negative: (\$290,420)
 - o 2019 Financial projections Revenue: \$3,967,018 Expenses: \$4,459,870
 - o Discussed Elections – results and upcoming. Noted very low participation in current elections.

- SPE HQ has a Sections and Divisions By-laws Template – all Divisions and Sections should review and assure theirs are in the same format and agree.
- Past President, **Brian Grady**, and **Brian Landes** discussed methods to circumvent negative Plastic Impressions of the public. Of the 66% of people polled that support plastic use in our environment, 76% of them were concerned about reuse and recycle of all types of plastic.
- **ANTEC Information:** 2020 will be held in San Antonio, TX and 2021 will be held in Denver CO. 2019 ANTEC had 79 exhibitors and a new 'University Row'.

Suresh noted - Eve did a great job at the Women's Luncheon.

Norm asked - What was ANTEC attendance? Sassan said that latest estimate for attendance was about 1200.

Wayne noted - Pat Farrey distributed books on how to handle a board meeting. **Sassan** will get copies of these books and make sure new directors have them. **Norm** made the point that while new directors are not officially in office until July 1, they need to be at and involved in the June Planning meeting.

President Elect Dr. Laura Shereda

House and Programs -Plans Dr. Sassan Tarahomi Sassan reviewed upcoming plans for the rest of this year. Plans for 2019-2020 are in process but nothing set yet.

Events for the rest of the 2019-2020 year are below. Planning meeting venue (MSU) is just a place holder, location TBD.

April 8, 2019	SPE Detroit Section Board Meeting	ACC
May 7, 2019	2019 Auto EPCON	Detroit Marriott -Troy
May 13, 2019	Technical Dinner Meeting at Molding Concepts, Inc.	Molding Concepts Inc. 6700 Sims Dr. Sterling Heights, MI 48313-3727
May 20, 2019	SPE Detroit Section Board Meeting	ACC
June 10, 2019	Technical Dinner Meeting at Emitted Energy Corp., Rapid Coating Solutions! Presenter David Kember	Leah Peach Rapid Coating Solutions 248•804•8103 Rapidcoatingsolutions.com
June 24, 2019	SPE Detroit Section Planning Meeting	Michigan State University Management Education Center 811 W. Square Lake Rd. Troy, MI 48098
June 25, 2019	Golf Outing	Bay Pointe Golf Club

TPO Conference Neil Fuenmayor

Neil reviewed his slides(embedded here)

Neil highlighted that there would be no Conference Honorary Executive Chair. Also that overcrowding was an issue, no more booth spaces open (technically one that would go to another Platinum sponsor) Same 2 ½ day format as in the past plus the Sunday reception preceding. **Exhibitor spaces now at 57 maximum number.** 59 sponsors have signed up, but all will not need show space. We are still searching for a 6th Platinum Sponsor. 7 sponsors from 2018 did not renew their space/sponsorship status. So far, **\$279 K invoiced and \$124 K collected** **Pete asked** if OEMs could still get in no charge. Answer was "yes" still want to encourage OEM attendance. **Norm asked** if Detroit Board members were also free of charge. Neil said that the committee had not set a

year term being entirely new to the board and should we have done that? WE did this as they expressed interest and we needed the people to fill the ballot. Norm stressed the importance of getting the new directors to the planning meeting and making sure they knew their roles. Sassan will get copies of the directors' responsibilities and resources book to them for review before the meeting so they know something about our operation.

Dave asked if under the bylaws we were required to have a rotation of 5, 5, 5 directors going on the 3 year rotation. Wayne said not exactly but we require a percentage of newly elected directors every year and this satisfies that requirement.

Volunteers from ballot response

Laura Correa, newsletter article, sponsorship Alper Kiziltas, board work Eric LaBelle, volunteer Tom Miller, essay contest, PlastiVan Robert Philp, board work

Awards Nippani Rao

Nippani reviewed awards that section either controls directly or is responsible or requested to make nominations. Norm objected to the wording that implied these were all Detroit Section Awards.

Nippani will correct the wording to indicate whether an award is presented by the Detroit Section, SPE International or another body such as ESD.

Presentation is embedded here and summarized below.

Nippani explained that **Pinnacle Award** (a set of HQ awards for which the section can apply is no longer one award. It is now five (5) new categories awards:

Outreach

Education

Communication

Programming

Students and Young Professionals

We can only apply in each category once a year and applications are reviewed quarterly. WE have applied for the Outreach Award in this past quarter.

Lifetime Achievement Award is a Section award that can be given to a non SPE member in the industry, the committee is looking for nominees.

Individual Star Awards is a Section award that is the Presidents responsibility. It is an Individual Achievement over 2+ Years of contributions. A maximum of 2 per year can be awarded and repeat awards can be given after 5 years.

Special Recognition Award is a Section award that is the President's responsibility. Nominations by June, award presented in September.

Community Service Award is a Section award that is the Awards Committee responsibility. Can go to one or all three categories of companies -Small, Medium, and large for significant volunteer and financial contributions to the Detroit Section for five (5) Years Minimum.

Outstanding Member Award is a Section award that is the Awards Committee responsibility.

Past President's Award is a Section award.

Honored Service Member is a SPE International award that shall be sponsored, in writing, by the Board of Directors of at least one Section or Division."

Fellow of the Society is a SPE International award that shall be sponsored, in writing, by the Board of Directors of at least one Section or Division.”

ESD Gold Award is an award by the Engineering Society of Detroit that accepts nominations from Affiliate societies of which SPE Detroit is one.

Diamond Award is a Section award that is the Awards Committee responsibility. It requires 30+ years as member of SPE Detroit and is awarded every 5 to 7 years.

Anyone can make nominations to the Awards Committee for any award. Deadline for nominations is Friday May 31, 2019.

Awards Committee Members are: Nippani Rao, Tom Powers, Norm Kakarala, Sassan Tarahomi, and Pete Grelle.

Not in the slide but mentioned by Nippani is a Technology Award which is joint responsibility between Automotive Division and Detroit Section.

First Vice President Dawn Cooper

Advertising Chris Surbrook

Dawn reported that there was no report. Irv noted that we had lost long time sponsor BASF as they reduced advertising budget and dropped SPE Detroit. Irv noted that Chris has changed nomenclature from Advertiser to sponsor to deemphasize the advertising aspect as it is difficult to demonstrate a return on investment for those advertising dollars. Also, there is a disconnect from the SPE fiscal year and many company fiscal years which causes problems. We do need to improve in this area though to better support our communications efforts.

Newsletter/Communications Eve Vitale Newsletter deadline is April 10.

Trends & Topics – Eve Vitale: Introducing **TRIBUTE COLUMN**. Highlighting Detroit Section SPE volunteers (Irv Poston and Tom Miller first two selections) and featuring their history. Also, **a new member report** that will highlight new members reasoning for joining and their aspirations. Eve thanked Lyle Beadle for his authorship of the Tribute individual’s stories for the column.

e-Communication Irv Poston

News Brief 3/4/2019 – SGS Presentation

Next 5/3/2019 – AutoEPCON Reminder

Social Media – Link to March Newsletter

The SPE Chain – SPE news for Detroit Section

Local Eblasts – Reminders of events and ballot

Webmaster - Marc Bahm (On phone and remote computer): Marc opened web analytics page and showed graphics on his and depth of inquiry into pages. We are reviewing monthly visitors, with a focus on index: PHP and WP Login. We have had more traffic on Automotive TPO Conference, with 5000 hits on the home page. A total of 6,616 visitors.

Material Auction Report Dawn Cooper

Reports embedded, summary Eve Vitale solicited BOD applause for Dawn for a job well done! \$39 K in bids with total evening expenses \$6,649 (A/V-\$979, Casino dinner/beverages etc., \$4800, Tiger Tickets \$148). Total Contribution to SPE Detroit Section \$31,435 K. Sassan questioned if there was any material left after the auction, Dawn replied that only two were left but McDonough bought them.

Golf Outing

Nippani Rao

Flyers have been sent to all sponsors to solicit attendance. "BOD members do not get in for free, but thanks for asking"...said Nippani. We had 100 participants in 2018. 2019 outing same location as 2018 (Bay Point GC).

Intersociety/Historian Wayne Hertlein

Wayne received his Outstanding Member Award in front of the ESD crowd at the Gold Awards Banquet on March 20. Bill Windscheif was in attendance and presented Wayne with his plaque. Also attending the ESD gathering, Lyle Beadle and Rob Philp.

Mark Zachos nominated by SAE Detroit Section was the Gold Award winner.

Wayne also briefly reviewed SPE Detroit history file. Both history and Gold Awards files are embedded here.

Second Vice President Bill Windscheif

Next Gen Advisor Eve Vitale

Eve Vitale: Proposed question "What would Detroit Section BOD like to see from Next Gen?" Eve continued, "Perhaps we could offer to have 5th year seniors assist Next Gen chapters". **Jason and Chelsea are leading Next Gen effort (within the Education Group Committee).** Currently presenting 2 events per year? Perhaps they could host events at or near participating Universities. Sassan said "Companies should be willing to pay as sponsors and invite families". **Laura Correa volunteered to assist.** (Laura is attending BOD meeting as a guest) Email from Chelsea to Eve embedded here. Namrata Salunke also agreed to be involved in planning.

Education

Sandra McClelland

Sandra McClelland Sandra said that Student Chapter monies are distributed by 'formula'. Student Chapters must meet SPE requirements (minimum of 10 active student members). Current budget and amount available \$15,000 (proposed and presented at the June 2018 planning session meeting). **Bill Windscheif asked whether there was a vote taken on this proposed amount, and if it passed. Bob Petrach will review June 25, 2018 meeting minutes and will present his findings at the next BOD meeting.** Note: SchoolCraft College has received 1/3 of total budget in 2018. Bill Windscheif summary statement: Money for the Education Committee has already been designated for this year. If there is an allocation issue, it is tabled until the next BOD meeting in May. **Laura Shereda mentioned that Education committee needs to meet with all members: Norm Kakarala (voted as a member at the June 25, 2018 meeting), Sandra McClelland, Bill Windscheif, Tom Miller, Tom Powers.** Laura said that the committee should determine recommendations according to "Rubrics"/ Report is embedded her. Internal to that is Tom Miller's slide on Essay contest – South. No results from Essay contest North results to date.

PlastiVan®/Essay Contest Miller/Hogan

Tom Miller – **Received 23 essays from 3 different schools (only 3 schools participated)**. Sassan suggested that there should be a ‘rolling power point’ presentation with a summary of essays and winners, with photos. PlastiVan visits: schools have been contacted and scheduled out for the remaining of 2019.

Scholarships Miller/Hogan

Kettering Eve gave report embedded below and Laura Correa volunteered to take over as ‘liaison’ for Kettering University.

Schoolcraft

Armando Sardonopoli indicated that Schoolcraft College will be installing a new injection molding machine and has put in a request from the SPE Foundation for a Spiral Mold Insert. SchoolCraft College had a booth/table at ANTEC this year. **Note: student volunteer Blake Woolner is grandson of Peggy Arden.** Peggy’s father worked at the Bakelite company for Leo Baekeland who invented Bakelite in 1907. Eve is working on getting a story about Schoolcraft’s first graduation class of which Blake is a member and his connection to the inventor of plastics into Plastics Engineering magazine.

Old/New Business Eve Vitale

Sassan was going to speak about mentoring program but we ran out of time and he asked to table discussion for next meeting,

Adjournment: Laura Shereda moved to adjourn and Pete Grelle seconded. Vote taken and unanimously approved at 8:02 PM. Meeting Adjourned at 8:02 pm

Minutes respectfully submitted by Bob Petrach again with assistance/confirmation from Lyle Beadle who prepared a set of minutes from his notes.

NEXT Meeting Day & Date: May 20, 2019 5:00 pm - 8:00 pm

Meeting Location

American Chemistry Council
5750 New King St.
Troy, MI 48098

Remote Location

None

Call-In Information

US: (712) 832-8330
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