Society of Plastics Engineers Detroit Section Board of Directors Meeting Minutes
February 06, 2017 Board Meeting

**Meeting Location**
American Chemistry Council
1800 Crooks Road
Troy, MI 48084

**Call-In Information**
US: (712) 832-8330 [NEW]
Pass Code: 5855927

**Attendance** – Dawn Cooper, Pete Grelle Dawn has Proxy, Wayne Hertlein, Todd Hogan Sassan has Proxy, Norm Kakarala, Steve Keinath phone, Gary Kogowski, Sandra McClelland, Adrian Merrington Irv had proxy, Tom Miller Sandra had proxy, David Okonski, Bob Petrach, Irv Poston, Nippani Rao phone, Karen Rhodes-Parker, Laura Shereda, Keith Siopes, Sassan Tarahomi, Eve Vitale phone, Bill Windscheif. Not attending Marc Bahm, Gary Kogowski, Tom Pickett, Ron Price, Suresh Shah, Chris Surbrook (Green are voting BoD members in attendance or with proxies –

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**Welcome, Introductions, President’s Message**
Wayne Hertlein
Bill introduced Lyle Beadle. He also introduced Jill Bahm who has been handling website for TPO conference.

**Approval of Minutes- for November 21, 2016 Mtg.**
Bob Petrach
Bill moved and Laura seconded that minutes for November 21, 2016 be approved as distributed. Motion passed.

**Councilor’s Report**
Sandra McClelland
December 7, Tom Powers served as Sandra’s proxy at a remote meeting, no report available. However, Norm was Suresh proxy for Automotive Division Councilor and reported that Wim DeVos will be done as CEO for SPE in 2017. A lot of change coming. Select committee will look at nominating a replacement but also evaluating whether we need a CEO and what the function of that COE (If needed) would be.

**Treasurer’s Report**
Tom Powers
Wayne reviewed email update from Gary.

**AutoEPCON 2017 May 2, 2017**

- Conference Date: May 2, 2017
- Committee tasks on schedule
- Next Committee Meeting Scheduled February 3, 2017 was cancelled
- Following Meeting March 3, 2017

**Membership**

- SPE Detroit Section has 722 Members
  - 462 Professional Members
  - 204 Student Members
  - 26 Emeritus Members
  - 25 Young Professional
  - 3 Distinguished Members
  - 2 Status TBD
- 176 new persons joined the Detroit Section during 2016
- 38 member renewed membership during 2016
- 332 members did not renew their membership during 2016
- Working with Karen on welcome letter
- Working with SPE Automotive Division on a membership joint event

Discussion – Sassan suggested tracking new members and announcing them in Newsletter. There are currently problems using the membership system which makes doing this difficult. It is something to be investigated.
Volunteers Coordination
Keith Siopes
Keith thanked volunteers for Future Cities, Laura, Eve, Pete and Wayne. February 21 is dedication of molding machine at Schoolcraft lab. Focus will be on IAC and Milacron contributions. If interested in attending contact Keith for more details.

Compliance Committee
Wayne Hertlein
No updates

Nominations/Elections
Irv Poston

Timetable for 2017 Elections
• Detroit Section Officers for 2017-2018 will be nominated from the Board and will be elected by the Board at the Feb. 6 Board meeting
• Detroit Section Directors for the Term ending 6/2020 will be nominated and approved by the Board at the Feb. 6 Board meeting
• Ballot will be sent by March 15 and will be due by Mar. 31 for report at Apr. 10 Board meeting

Procedure
• To elect Officers and to nominate Directors
• Nominations by Nominating Committee – Nippani Rao, Irv Poston, Bill Windscheif – (plus nominations from floor)
• Elections run by current Past President – Adrian Merrington (Irv ran as he had Adrian’s proxy)
• Conducted by secret ballot

Automatic Detroit Section Officers
• President – Bill Windscheif
• Past President – Wayne Hertlein

New Detroit Section Officers
• Section Officers to be elected for 2017-2018:
  • President-Elect – Eve Vitale
  Questions were raised about possible conflict of interest given Eve’s SPE Foundation role. After discussion it was agreed no conflict existed.
  • First Vice-President – Laura Shereda, Dave Okonski, vote chose Laura
  • Second Vice-President – Dawn Cooper, Dave Okonski was added, another vote and Dawn was selected
  • Secretary – Bob Petrach
  • Treasurer – Tom Powers

Directors Emeritus
• Irv Poston
• Nippani Rao
• Tom Powers
• Norm Kakarala
• Ron Price

Detroit Section Directors

<table>
<thead>
<tr>
<th>Directors Term Ending 6/2017</th>
<th>Appointed by President for 1-year term:</th>
</tr>
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<tbody>
<tr>
<td>• Bill Windscheif</td>
<td>• Eve Vitale</td>
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<tr>
<td>• Marc Bahm</td>
<td>• Laura Shereda</td>
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<tr>
<td>• Chris Surbrook</td>
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<tr>
<td>• Todd Hogan</td>
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<td>• Wayne Hertlein</td>
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Continuing Elected Directors

<table>
<thead>
<tr>
<th>Term ending 6/2019</th>
<th>Term ending 6/2018</th>
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<tbody>
<tr>
<td>• Sassan Tarahomi</td>
<td>• Pete Grelle</td>
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<tr>
<td>• Suresh Shah</td>
<td>• Adrian Merrington</td>
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<td>• Tom Miller</td>
<td>• Tom Pickett</td>
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<tr>
<td>• Dawn Cooper</td>
<td>• Steven Keinath</td>
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<tr>
<td>• Dave Okonski</td>
<td>• Gary Kogowski</td>
</tr>
</tbody>
</table>
Nominations for Directors (three-year term) to be on Ballot:
Marc Bahm* – Chris Surbrook* – Todd Hogan*
Eve Vitale* – Laura Shereda*  * Current Director with Term Ending 6/2017
Armando Sardanopoli (not elected last year)
Neil Fuenmayor (nominated by Sassan)

SPE International Officers
- Nominations open for:
  - President-Elect
  - VP Business&Finance
  - VP Events
  - VP Marketing & Communications
  - VP Divisions
- Anyone from Detroit Section to Nominate?

Awards
Pinnacle and Communications Awards paperwork was submitted. Missed plaque for Davis Carter for the 3D Multi Jet Fusion Printing Technical Dinner Meeting. Karen will take care of that.

First Vice President  Reports
Advertising
No report

Newsletter
Two more this year, March and May

eCommunications  Irv Poston
Jan. 6 & Feb. 3 News Brief
- Notification of Newsletters on the web
- Links to Website and Social Media
- Links to The Chain and Plastics Insight
- Upcoming Events Listing and Links
- Sponsors’ Listing and Links
- Eblasted by SPE HQ to members of Detroit Section – 682 sent, 138 opened

Feb. 3 News Brief

Recent Social Media Post
Webmaster Update
Jill Bahm introduced herself and was praised by Sassan and Bill for the great work she’s done on TPO website. Sassan had sent out a webmaster job description but not everyone had received. As Eve was to be the lead on this and she was not included in discussion, it was decided to leave final decision to April meeting.

Public Interest
Material Auction
Dawn Cooper and Chris Surbrook
Material Auction – April 28, 4:30 pm, MGM Grand Hotel and Casino
We need volunteers to solicit donations. Needs to establish a weekly call for updates. But Dawn needs more help. Laura, Pete, Suresh, and Sassan volunteered to help.

SPE Golf Outing
Nippani Rao
2017 planned for June 27.

Intersociety Report
Wayne Hertlein
ESD
Future Cities – 32 schools, over 600 student participated.
St. Valentine Catholic School, Redford took first place at the Future City Regional Competition. St. John Lutheran School, Rochester won the 2017 Incorporation of Plastics Materials Award (and took Second Place Overall Finish)

Next Affiliate Council meetings 2017:
• 02/15/17 @ ESD Headquarters
• 03/15/17 @ ESD Headquarters
• 04/19/17 @ ESD Headquarters
• 05/17/17 @ ESD Headquarters
• 06/21/17 @ ESD Headquarters

Historian
T. Powers/W. Hertlein
No update.

Second Vice President
Laura Shereda

Next Generation Advisor
Laura Shereda
No report

Education
Sandra McClelland
Budget notes
Advertising Plastivan thorough MEA newsletter
Plastivan down to one contract instructor, Eve doing some fill in.
Behind in spending on National support and Student chapter support, it will be spent.
20 students from FSU to ANTEC, paying $200 each for air fare.

• Foundation Scholarship proposal.
  – Last meeting proposed $50,000 for named Scholarship. Passed the first vote
  – Due to changes within the Foundation scholarships I propose to push off until the next meeting the second vote. At that time the scholarship committee will have more information regarding the status
• Proposed new Detroit Section Named Scholarship – Non-foundation
• Currently have two named scholarships within the Detroit Section
  – Reg Bell and Delta Polymers
• Scholarship committee would like to propose a new internally run scholarship named
• Suggestions submitted for Foundation scholarship were
  – Detroit Section 75\textsuperscript{th} anniversary
  – Irv Poston
  – Nippani Rao
• Secret ballot to choose; Keith ran ballot as Adrian as Past President would normally do, but Irv had Adrian’s proxy at this meeting. \textit{Scholarship will be names for Irv.}

Other new Education Projects
• IACMI – Initial tentative developments
  – Can help growth of students at MSU in the composite program
  – Work with IACMI on Work force development programs (possible Community college involvement)
  – Work with IACMI to establish composite learning program for high schools (similar o Plastivan, Lab in Corktown owned by DOE
  – Make sure scholarship program allows enrollment in composites.

\textbf{Education – Scholarships} \hspace*{1cm} \textbf{Tom Miller}

\textbf{2017 – 2018 Detroit Section Scholarship}
- Application is posted on web and has been sent to past recipients.
- Deadline is August 7
- No applications received to date

\textbf{Chapter Liaisons}

\textbf{Schoolcraft CC} \hspace*{1cm} \textbf{Armando Sardanopoli / Sassan Tarahomi}

\textbf{Schoolcraft - Plastics Program Schoolcraft College Program Update February 2017}

\begin{itemize}
  \item Over 30 Students in Programs
    \begin{itemize}
      \item Sassan 12
      \item Armando 8
      \item Peter: 10 + 9
    \end{itemize}
  \item Dedication of IAC Donation and Lunch: February 21st
    \begin{itemize}
      \item IAC coordinated and financed
      \item Plaques for Display:
        \begin{itemize}
          \item IAC
          \item Rhetech
          \item Detroit Section (Need original logo)
          \item Krauss Maffei
        \end{itemize}
    \end{itemize}
  \item Final Approval for 1 Year Certificate and AAS Degree This Month
    \begin{itemize}
      \item Just a formality
    \end{itemize}
  \item First New Class this Spring:
    \begin{itemize}
      \item Process Control Systems: Lonny Sumpter is Instructor
    \end{itemize}
  \item Two Additional Classes will be Introduced in the Fall
    \begin{itemize}
      \item Injection Molding: Pete
      \item Plastic Materials Testing: Armando
      \item Total of Plastics Classes will be 5
    \end{itemize}
\end{itemize}

\begin{itemize}
  \item \textbf{WE WILL NEED INSTRUCTORS COME WINTER 2018} Dave Okonski may instruct in winter
    \begin{itemize}
      \item Promotional Activities
      \item Flex & Gate Visited Schoolcraft
      \item Visited MMI in Saline
    \end{itemize}
  \item Proper Group in Warren
    \begin{itemize}
      \item Will Visit US Farathane This Week
      \item Will Start Visiting High Schools Next week
    \end{itemize}
  \item \textbf{Additional Promotional Activities}
\end{itemize}
Meeting with local high school councilors: March 16th
Open House for Junior HS and HS Students and family: April 22nd
Open house for girls in STEM: February 18th
Just received a new Instron table top universal tester: Schoolcraft College Grant Process

MMCC, SVSU & Delta College
Chris Surbrook, Adrian Merrington
No report

Mid-Michigan Community College (Adrian)
No report

Michigan State University
Nippani Rao, Jack Cahn, Fred Dean
No report

Ferris State University
Tom Miller
No report

University of Michigan
Tom Miller
No report

Kettering University
Eve Vitale
Dillon Frost, president, helped supply materials (water bottle regrind) for a PlastiVan event in Philadelphia sponsored by the Philadelphia Section and Braskem. We couldn’t have done it without him. They are co-hosting a speaker from Braskem with Chemical Engineering and are going on a tour of Dart this month.

Plastivan & Essay Contest
Tom Miller, Todd Hogan

2017 Detroit Section Essay Contest
- Entry form and promotion cards handed out at all PlastiVan visits this year
- Deadline is February 28th
- 2 essays received and neither met the requirements for length of essay. Applicants were informed of their status

2016 – 2017 Plasti-Van Visits
- Margie Weiner is no longer with the SPE Foundation which has placed resource constraints on scheduling and visit schedule
- $27,300 spent year to date (Sept-Dec): 14 schools, 20 visits
- $6,750 scheduled for February: 3 schools, 5 visits
- $21,850 remaining of $57,250 total budget
Armando asked about visits scheduled for February, Sandra noted that is a question for Tom Miller, but February, March and April were being scheduled - note above resource restaints with departure of Margie weiner.

Old/New Business

Wayne Hertlein

Sandra brought up Women’s Breakfast at ANTEC on Tuesday and asked the section to sponsor at Silver level. After discussion it was moved by Sassan and seconded by Laura to support at Gold level ($5000). Motion passed.

Meeting Adjourned 8:02 pm

Wayne Hertlein

NEXT MEETING

Meeting Day & Date: April 10, 2017

Meeting Location

American Chemistry Council 1800 Crooks Road
Troy, MI 48084

Remote Location

None

Call-In Information

US: (712) 832-8330 [NEW]
Pass Code: 5855927

Appendix (Proposed Agenda for this meeting)
Society of Plastics Engineers Detroit Section  
Board of Directors Meeting  
Proposed Agenda  

Meeting Day & Date: 02/06/2017  
Meeting Location: American Chemistry Council  
1300 Crooks Road  
Troy, MI 48084  
Remote Location: American Chemistry Council  
1800 Crooks Road  
Troy, MI 48084  
Call-In Information: US: (712) 832-8330 [NEW]  
Pass Code: 5855927  

5:00 President  
5:00 Dinner  
5:15 Meeting Call to Order  
5:16 Welcome and Introductions  
5:20 President’s Message  
5:30 Approval of Minutes  
5:35 Councilor’s Report  
5:45 Treasurer’s Report  
5:55 President Elect  
5:55 House & Programs - 2016/17  
6:00 Technical Conferences  
  • 2017 TPO Conference  
  • 2017 TPO Conference Shanghai  
  • 2017 Auto EPCON  
6:15 Membership  
6:20 Volunteers  
6:25 Compliance Committee  
6:50 Nominations/Elections  
6:55 Awards  
7:00 First Vice President  
7:00 Advertising  
7:05 Newsletter  
7:10 Communication  
7:15 Webmaster Update  
7:20 Public Interest  
7:25 Social Events  
  • SPE Golf Outing  
  • 2017 Material Auction  
7:35 Internsociety  
7:40 Historian  
7:45 Second Vice President  
7:45 Next Generation Advisor  
7:50 Education  
7:55 Scholarships  
8:00 Education – Schoolcraft CC  
8:05 Education – MMCC, SVSU & Delta College  
8:10 Education – Michigan State University  
8:15 Education – Ferris State University  
8:20 Education – Kettering University  
8:25 Education – University of Michigan  
8:30 Plastics & Essay Contest  
8:35 Old/New Business  
8:55 Meeting Adjourned  

55 mins. Wayne Hertlein  
15 min. Wayne Hertlein  
1 min. Wayne Hertlein  
4 min. Wayne Hertlein  
10 min. Wayne Hertlein  
5 min. Bob Petrach  
10 min. Sandra McClelland  
10 min. Tom Powers  
65 mins. Bill Windscheif  
5 min. Sassan Tarahomi  
45 mins. Eve Vitale  
5 min. Chris Sutbrook  
5 min. Eve Vitale  
5 min. Irv Poston  
5 min. Marc Bahm  
5 min. Dawn Cooper  
5 min. Chris Sutbrook  
5 min. Nippani Rao  
5 min. Dawn Cooper  
5 min. Wayne Hertlein  
5 min. Wayne Hertlein  
5 min. Sandra McClelland  
5 min. Tom Miller, Todd Hogan  
5 min. Sassan Tarahomi, Armando Sardanapol  
5 min. Chris Sutbrook, Adrian Merrington  
5 min. Nippani Rao, Jack Cahn, Fred Dean  
5 min. Tom Miller  
5 min. Eve Vitale, Steve Keinath  
5 min. Tom Miller  
5 min. Tom Miller, Todd Hogan  
20 min. Wayne Hertlein  
1 min. Wayne Hertlein